



11 E. WASHINGTON STREET LEXINGTON.VIRGINIA 540-464-4401

Thank you for your interest in working with us. We are an equal opportunity employer and will consider all applicants for all positions equally without regard to race, sex, age, religion, national origin, disability, veteran status, or sexual orientation. Because our goal is to match your qualifications with an available position within our company, please answer this application as accurately and thoroughly as possible. Please print or write clearly and sign your name at the end.

GENERAL

NAME: _____ DATE: _____ POSITION: _____

SOCIAL SECURITY # _____ TEL. # _____

ADDRESS: _____
Street City, State Zip

AGE (ONLY IF UNDER 18): _____

ARE YOU ELIGIBLE TO WORK LEGALLY IN THE UNITED STATES? : YES NO

ARE YOU SEEKING FULL TIME: _____ PART TIME: _____ TEMP _____ DATE AVAIL: _____

PLEASE CIRCLE DAYS / SHIFTS YOU ARE AVAILABLE TO WORK:

	AM		AM		AM		AM		AM		AM		AM
Mon	PM	Tue	PM	Wed	PM	Thurs	PM	Fri	PM	Sat	PM	Sun	PM

TELL US 3 QUALITIES THAT WILL HELP YOU EXCEL AT YOUR JOB:

WHAT ARE YOUR IMMEDIATE & FUTURE GOALS? :

SECURITY DATA

HAVE YOU BEEN CONVICTED OF A FELONY WITHIN THE LAST 7 YEARS? _____

IF YES, PLEASE DESCRIBE: _____

Note: A conviction will not necessarily disqualify you from employment.



EDUCATIONAL BACKGROUND (high school, university or college, trade school, etc.):

SCHOOL NAME	DEGREE ATTAINED	MAJOR STUDIES

EXTRACURRICULAR ACTIVITIES:

EMPLOYMENT HISTORY (Please start with your most current position):

COMPANY NAME		DATES: FROM/*TO (MO/YR)		
ADDRESS		PHONE		
JOB TITLE/DESCRIPTION OF DUTIES:				
STARTING SALARY:		ENDING SALARY:		
NAME OF SUPERVISOR		MAY WE CONTACT THEM?	YES	NO
REASON FOR LEAVING				
COMPANY NAME		DATES: FROM/*TO (MO/YR)		
ADDRESS		PHONE		
JOB TITLE/DESCRIPTION OF DUTIES:				
STARTING SALARY:		ENDING SALARY:		
NAME OF SUPERVISOR		MAY WE CONTACT THEM?	YES	NO
REASON FOR LEAVING				
COMPANY NAME		DATES: FROM/*TO (MO/YR)		
ADDRESS		PHONE		
JOB TITLE/DESCRIPTION OF DUTIES:				
STARTING SALARY:		ENDING SALARY:		
NAME OF SUPERVISOR		MAY WE CONTACT THEM?	YES	NO
REASON FOR LEAVING				

CERTIFICATION AND AUTHORIZATION:

I certify that the facts presented in my application, resume or interview are true and complete to the best of my knowledge and understand that, if employed, false statements during my application are grounds for dismissal. I understand that the Red Hen subscribes to the Employment at Will Doctrine and employment is not for a definite term and may be terminated at any time, with or without cause, for any reason by the employee or the Red Hen with or without notice.

In making application for employment, I authorize Red Hen to contact any company or individual deemed appropriate to investigate my employment history, character and qualifications and I give my full and complete consent to their revealing and all information they wish as a result of this investigation. In addition, I hereby waive my right to bring any cause of action against these individuals for defamation, invasion of privacy or any other reason because of their statements.

DATE: _____ APPLICANT SIGNATURE: _____

CONFIDENTIAL